



Puzzle Pieces, Inc.

“Making a Difference in Lives One Piece at a Time”

1512 Frederica St.
Owensboro, Kentucky 42301
www.puzzle-pieces.org

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Volunteer Commitment Letter

To Whom It May Concern:

My name is (print name) _____ and I am interested in being committed to the Volunteer Program at Puzzle Pieces. I understand Puzzle Pieces is a new non-profit organization designed to reach the interests/strengths of individuals with intellectual disabilities. I am eager to devote my time to help support the individuals in which Puzzle Pieces serves and making this organization thrive in our community.

This signed letter is stating that I am committing volunteer hours at Puzzle Pieces when the doors open. I understand Puzzle Pieces staff will be contacting me once there is an opening date to establish days and times that work best for my schedule.

Puzzle Pieces will be asking volunteers in the program to have a 3hr. training session through Puzzle Pieces staff, a criminal background check, and the nurse's registry check. All areas must be completed before interacting with clients of Puzzle Pieces.

I am excited to help support such a needed program for individuals with intellectual disabilities. I look forward to help ensure its success!

Thank You,

(volunteer's signature)

Check all that Apply:

_____ I would like to volunteer my time to interact, socialize, and enjoy the company of the clients of Puzzle Pieces.

_____ I would like to volunteer my time to create templates, generate ideas, and help instruct Arts/Crafts activities for the clients at Puzzle Pieces.

_____ I would like to volunteer my time to bring in snacks and/or meals for the clients of Puzzle Pieces to enjoy during the day.

_____ I would like to volunteer my time to shop and purchase needed supplies and materials for Puzzle Pieces.

_____ I would like to volunteer my time for any rising needs that occurs that Puzzle Pieces need completed.

How many hours and days a week would you be willing to volunteer? _____

Name: _____ Phone: _____ Cell: _____

Email: _____

Kathy Hempel, Puzzle Pieces, Inc. Business Manager
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